
AIC

MALAYSIA

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AERONAUTICAL INFORMATION SERVICES
DEPARTMENT OF CIVIL AVIATION
LEVEL 1-4, PODIUM BLOCK,
NO. 27, PERSIARAN PERDANA,
PRECINCT 4,
62618 PUTRAJAYA
MALAYSIA

06/ 2010
01 OCT

SCHEDULE FOR EXAMINATIONS PROFESSIONAL AND PRIVATE PILOT LICENCE 2011

Important Notes

- A. Effective from 01st January 2011, DCA Malaysia will cease the services of CAA UK CAP 54 ground examination subjects for flight crews licensing purposes.**
- B. Effective from 01st January 2010, DCA Malaysia has already implemented JAA papers for professional flight crew licensing (Refer AIC 03/2009).**

1. DCA Malaysia Flight Operation crew licensing ground theoretical examinations for PPL, CPL and ATPL airplane and helicopter syllabus examination venue, dates and time are as follows:

1.1 Venue: EXAMINATION HALL
LEVEL 4, BLOK PODIUM A
NO.27, PERSIARAN PERDANA
PRECINCT 4
62618 PUTRAJAYA

1.1.1 Any unforeseen holiday which coincides with the planned day of the sitting the examinations will then be carried out in the following working day.

1.1.2 Private Pilot License examinations may be held outside DCA premises upon request.

1.1.3 Application for examination seating outside DCA and AFTO premises for JAA paper ground examination will not be considered.

1.1.4 For JAA paper ground examinations at Putrajaya when needed for the subject applied, examinee is to bring his / her own copy of Jeppesen Airways Manual. The rest of the reference materials will be provided by CAA International Limited.

1.1.5 For JAA paper ground examinations to be conducted at AFTO, the academy concerned is to provide the necessary reference materials including the Jeppesen Airways Manual.

1.1.6 The Examination Rules on Passing and Re-sitting for JAA paper is that a candidate must complete all required ground examination papers within 12 months from his / her first sitting, using a maximum of FOUR (**Initial + 3 Re-sits**) sittings. Failing which he / she is deemed to have to re-sit all the papers after a grace period of 3 months at the expiry of 12 months period (refer AIC 03/2009).

1.2 DCA Malaysia CPL / CPL IR (ATPL Frozen) ground examinations are staged in 3 phases and the comprising subjects for each phase are as follows:

PHASE I Subject		Duration	Remarks
1	AIRLAW I	40 min	DCA Paper
2	AIRLAW II	20 min	DCA Paper
3	HPL	45 min	DCA Paper
4	P O F	1 hour	JAA Paper
5	AIRFRAME & SYSTEMS	2 hour	JAA Paper
6	IFR COMMUNICATION	30 min	JAA paper
7	VFR COMMUNICATION	30 min	JAA Paper

PHASE II Subject		Duration	Remarks
1	GENERAL NAVIGATION	2 hour	JAA Paper
2	METEOROLOGY	2:30 hour	JAA Paper
3	FLT PLAN & MONITORING	3 hour	JAA Paper
4	RADIO NAVIGATION	1:30 hour	JAA Paper
5	INSTRUMENTATIONS	1:30 hour	JAA Paper
6	AC GENERAL KNOWLEDGE (C)	2:30 hour	JAA Paper
7	FLT PERF & PLANNING (C)	3 hour	JAA Paper

PHASE III Subject		Duration	Remarks
1	PERFORMANCE	1 hour	JAA Paper
2	MASS & BALANCE	1 hour	JAA Paper
3	OPERATION PROCEDURES	1:20 hour	JAA Paper
4	AIRCRAFT TYPE TECHNICAL	Per Type	DCA Paper

- 1.3 Putrajaya Examination Center sitting and application closing dates for CPL / CPL IR (Frozen ATPL) syllabus Ground Examinations are as follows:

Date of Examination	JAA Papers Sitting Sequence	Application Closing date
18 & 19 January 2011	PHASE I Subjects	10 December 2010
22 & 23 February 2011	PHASE II Subjects	14 January 2011
22 & 23 March 2011	PHASE III Subjects	11 February 2011
19 & 20 April 2011	PHASE I Subjects	11 March 2011
17 & 18 May 2011	PHASE II Subjects	08 April 2011
21 & 22 June 2011	PHASE III Subjects	13 May 2011
19 & 20 July 2011	PHASE I Subjects	10 June 2011
16 & 17 August 2011	PHASE II Subjects	08 July 2011
20 & 21 September 2011	PHASE III Subjects	12 August 2011
18 & 19 October 2011	PHASE I Subjects	09 September 2011
22 & 23 November 2011	PHASE II Subjects	14 October 2011
20 & 21 December 2011	PHASE III Subjects	11 November 2011
24 & 25 January 2012	PHASE I Subjects	17 December 2011

- 1.4 Private Pilot Licence and Flight Dispatcher examinations closing dates are as follows:

Date of Examination	Class of Examination	Application Closing date
18 January 2011	PPL / FD	24 December 2010
22 February 2011	PPL / FD	28 January 2011
22 March 2011	PPL / FD	25 February 2011
19 April 2011	PPL / FD	25 March 2011
17 May 2011	PPL / FD	22 April 2011
21 June 2011	PPL / FD	27 May 2011
19 July 2011	PPL / FD	24 June 2011
16 Aug 2011	PPL / FD	22 July 2011
20 Sept 2011	PPL / FD	26 August 2011
18 Oct 2011	PPL / FD	23 September 2011
22 Nov 2011	PPL / FD	28 October 2011
20 Dec 2011	PPL / FD	25 November 2011
24 January 2012	PPL / FD	30 December 2011

Note:

- i) Candidate shall pass his / her radio telephony Theory and Practical test before commencing solo flight during PPL stage of flying.
- ii) For CPL / IR (Frozen ATPL) course, VFR and IFR communication subject examinations may be taken during CPL flying phase, however these subjects must be taught earlier during PPL phase of training.
- iii) For CPL class of Examination, effective from 01 January 2011; Air laws, HPL and Aircraft Type Technical subjects are still the DCAM papers where as Principle of Flight, Airframe and Aircraft systems will be the JAA papers.
- iv) For PPL class of ground examination subjects remain unchanged.

2. The time table for ATPL / CPL / PPL and FD examination subjects:

	ATPL (Note 3)	CPL (Note 2)	PPL (Note 1)
1	P of F 0900 -- 1000	P of F 0900 -- 1000	Navigation & Meteorology 0900 -- 1000
2	AFS 1030 -- 1230	AFS 1030 -- 1230	Air Laws 1030 -- 1100
3	VFR Comm. 1400 -- 1430	VFR Comm. 1400 -- 1430	Aircraft General 1115 -- 1145
4	IFR Comm. 1445 -- 1515	General Navigation 1445 -- 1645	Radio Telephony Theory 1200 -- 1230
5	Flt Panning & Monitoring 0900 -- 1200	Flight Performance & Planning 0900 -- 1200	HPL 1400 -- 1430
6	Meteorology 1330 -- 1600	Meteorology 1330 -- 1600	Aircraft Type Technical 1445 -- 1615
7	Radio Navigation 0900 -- 1030	Aircraft General Knowledge 0900 -- 1130	FOO Dispatcher Air Laws 0900 -- 0950
8	Instrumentations 1100 -- 1230	Operation Procedures 1200 -- 1320	Note 1: PPL Examination sitting: i) All subject sitting in 1 day ii) Subject No.6, book as require.
9	General Navigation 1400 -- 1600	Air Laws I & II 0900 -- 1000	
10	Performance 0900 -- 1000	HPL 1030 -- 1115	
11	Mass & Balance 1030 -- 1130	Aircraft Type Technical 1400 -- 1530	
12	Operational Procedures 1300 -- 1420	Note 2: CPL Examination Sitting: Phase I: Subject No.1 to 4 in one day Phase II: Subject No. 5 to 8 in two days Phase III: Subject No. 9 to 11 in one day and may be booked in any phase.	
13	Air Laws I & II 0900 -- 1000		
14	HPL 1030 -- 1115		
15	Aircraft Type Technical 1400 -- 1530		

Note 3:

ATPL Examination is carried out in 3 phases:

Phase I :- Subject No. 1 to 4, sitting in one day.

Phase II :- Subject No. 5 to 9, sitting over two days.

Phase III :- Subject No.10 to 12 sitting in one day.

Subject No.13 to 15 may be booked for in any phase.

2.1 Putrajaya Centre examination timings for year 2011:

Seq.	Phase	Subject	Timing
1	ONE	a. P of F	0900 – 1000
		b. PPL Nav & Met	0900 – 1000
2	1 Day	c. Flight Dispatcher	0900 – 0950
		a. AFS	1030 – 1230
		b. PPL Air Laws	1030 – 1100
		c. PPL General	1115 -- 1145
3	1 Day	d. PPL Radio Telephony Theory	1200 – 1230
		a. VFR Comm.	1400 – 1430
4	1 Day	b. PPL HPL	1400 – 1430
		a. IFR Comm. (ATPL)	1445 -- 1515
5	TWO	b. Aircraft Type Technical (All)	1445 – 1615
		c. General Navigation (CPL)	1445 – 1645
		a. Flight Planning & Monitoring (ATPL)	0900 – 1200
6	Day 1	b. Flight Performance & Planning (CPL)	0900 -- 1200
		a. Meteorology (ATPL)	1330 – 1600
7	Day 2	b. Meteorology (CPL)	1330 -- 1600
		a. Radio Navigation (ATPL)	0900 – 1030
8	Day 2	b. Aircraft General Knowledge (CPL)	0900 -- 1130
		a. Instrumentations (ATPL)	1100 -- 1230
9	Day 2	b. Operation Procedures (CPL)	1145 – 1305
		a. General Navigation (ATPL)	1415 -- 1615
10	THREE	b. Aircraft Type Technical (All)	1445 -- 1615
		a. Performance (ATPL)	0900 – 1000
11	1 Day	b. Mass & Balance (ATPL)	1030 -- 1130
12		c. Operation Procedures (ATPL)	1145 – 1305
13	DCAM Papers	a. Pro Air Laws I & II	0900 – 1000
14		b. HPL	1030 -- 1115
15		c. Aircraft Type Technical	1445 – 1615

Note:

DCAM professional papers for CPL / ATPL may be taken in any phase of the Examination sitting provided they are not in conflict with applicant's JAA paper timings.

3. GENERAL INSTRUCTIONS

- 3.1 The Department will not be responsible to candidates who failed to duly complete their application forms, and shall not be registered for the intended dates of examination.
- 3.2 The scheduled time for the commencement of the first examination paper is at 0900 hours.
Candidates should be present at the Examination Hall waiting lounge on the **4th floor Podium A**, at least 30 minutes before the scheduled time for the type of examination he / she is participating.
- 3.3 Candidates are required to provide themselves with all the necessary drawing and calculating instruments e.g. dividers, compasses, protractors, parallel rules, slide rules, pencils and eraser. Use of programmable calculators having navigational functions is not permitted.
- 3.4 Application for the examination must be submitted not later than the closing date mentioned or earlier than 3 months from the schedule date of examination. Application for examination on different class / date must be submitted separately.
- 3.5 Postponement of examination can only be accepted before the closing date. Only one postponement to the next schedule date is allowed.
- 3.6 Should a candidate be unable to attend the examination due to illness or any other reason, the total fees paid will be forfeited. A new application and full payments are to submit, however the attempt number will not be counted for the previous sitting.
- 3.7 Notwithstanding to sub-para 3.6, in the case of illness (for UK JAA Examination papers only), an explanatory letter accompanied by a medical certificate is required from a Government medical establishment stating the candidate is 'unfit for the examination'. However, the administrative / processing fees will still be forfeited.
- 3.8 Examination fees (refer para 5) in Malaysian Ringgit shall be submitted in cash, postal order, money order, cheques (Malaysian only) or bank draft, crossed and made payable to **Director General of Civil Aviation Malaysia**.
Examination fees (refer para 5) in British Pounds Sterling shall be submitted by bank draft, crossed and made payable to **CAA International Limited, United Kingdom**. These fees together with a duly completed application form and a photocopy ID (Malaysian candidate) or passport (Foreign participant) must be submitted before the respective closing dates.
- 3.9 All candidates must wear proper attire for the examination proceedings. For man, a decent collared shirt and suitable long pant with proper shoe. For lady, the dress must be suitable for office and not to be too revealing. Candidates must also ensure that there are no sensitive logos or pictures printed on their dress that may discriminate / alienate any individual / body or disrupt the peace / harmony when at government premises.
- 3.10 Any candidate who are flouting with the rules may result in being removed from the examination hall and may be barred from future seating. Those caught cheating and smuggling of any examination papers / materials shall be severely dealt with according to present Examination Rules and Regulations Charters.

4. FLIGHT TEST

- 4.1 Private Pilots License flight tests shall be conducted by DCA Examiner or DCA authorized examiner.
- 4.2 Flying Clubs are advised to confirm with the Flight Crew Licensing Unit for the flight tests two weeks before the requested date.
- 4.3 When professional license flight test is required to be carried out by DCA Examiner, the candidate or his representative shall make a request to DCA at least 5 working days in writing prior to the flight test date.

5. Examination and Flight Test Fees.

5.1 Fees for DCA Malaysia Examination Papers.

5.1.1

a) Professional Air Law I	RM20.00
b) Professional Air Law II	RM20.00
c) HPL (CPL)	RM150.00
d) Aircraft Type Technical	RM70.00

5.1.2

Radio Telephony Theory	RM20.00
Radio Telephony Practical	RM20.00

5.1.3 **Private Pilot Licence Examination**

a) Air Laws	RM25.00
b) Aircraft General	RM25.00
c) Navigation & Meteorology	RM25.00
d) HPL	RM50.00
e) Aircraft Type Technical	RM70.00

5.1.4 **Aircraft Type Technical**

ATPL	RM70.00
CPL	RM70.00

5.1.5 **Flight Operation Officer**

Flight Dispatcher Air Laws	RM70.00
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5.1.6 Reassessment of paper per subject:

DCA Paper	RM 15.00
JAA Paper	£20.00 and RM25.00

5.2 Fees for JAA ATPL / CPL Examination Papers:

JAA Paper	CAAI Exam Fee in £		Admin Fee in RM
1. Principle of Flight	£75	P L U S	RM70
2. Airframe Systems	£75		RM70
3. Aircraft General Knowledge	£75		RM70
4. VFR Communication	£75		RM70
5. IFR Communication	£75		RM70
6. General Navigation	£75		RM70
7. Radio Navigation	£75		RM70
8. Meteorology	£75		RM70
9. Flight Planning & Monitoring	£75		RM70
10. Instruments & Electronics	£75		RM70
11. Performance	£75		RM70
12. Mass & Balance	£75		RM70
13. Operation Procedures	£75		RM70

5.3 Fees for Flight Tests

5.3.1 Professional Pilot License

ATPL Flight Test	Endorsement	RM250.00
CPL Flight Test	Endorsement	RM250.00
IR Flight Test	Initial or Renewal	RM250.00
Type Rating	Endorsement	RM50.00

5.3.2 Private Pilot License

PPL Flight Test	Endorsement	RM250.00
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6. All enquiries in respect to the examination shall be made to the Flight Crew Licensing Unit, Department of Civil Aviation, No. 27, Persiaran Perdana, Level 2, Block Podium B, Precinct 4, 62618 PUTRAJAYA or to the locations designated for the respective examinations.
7. This AIC supersedes AIC 04/2009 dated 29 September 2009.

DATO' AZHARUDDIN ABDUL RAHMAN
Director-General
Department of Civil Aviation
Malaysia